

Draft

Minutes of Meeting of South Luffenham Parish Council

**held on
6th May 2020 via Telephone Conference**

Due to the Covid-19 Virus

www.southluffenham.org

Attendance

Parish Councillors: Victor Bacon (Chairman), John Hall, Susan Seed,
Adrian Tyler, Tracy Steward, Claudia Cockburn,
Michael Lane

County Councillors Gale Waller and Ken Bool also joined the meeting.

Governance – Delegated Authority - Cllr. Bacon ask the councillors to vote on rescinding the delegated authority agreed on 21st March 2020 at an Extra-ordinary Meeting.

All seven members of the Parish Council voted to rescind the delegated authority.

SL1/40/20 Election of Officers

Chairman – Cllr. Tyler proposed Cllr. Bacon. Seconded by Cllr. Hall and carried a majority vote. There were no other nominations and Cllr. Bacon accepted the Chair.

Vice-Chairman – Cllr. Bacon proposed Cllr. Hall. Seconded by Cllr. Cockburn and carried a majority vote. There were no other nominations and Cllr. Hall accepted the office.

Standing Committees – It was agreed by all present the members would remain on the same committees for this year.

SL2/41/20 Open Forum – No members of the public joined in the telephone conference.

SL3/42/20 County Councillor's Report – When the lockdown began Rutland County Council suspended all Council meetings. From 21 April Cabinet meetings have been held via zoom and there will be a full Council meeting on 20 May using the same technology. Rutland County Council is playing a full part in the Leicester, Leicestershire and Rutland Local Resilience forum which amongst other thing, has been successful in making sure our local settings have appropriate PPE. Rutland Council has also set up a dedicated web page where information and advice is regularly updated.

<https://www.rutland.gov.uk/my-services/health-and-family/health-and-nhs/health-support-services/coronavirus/>

Another source of information is Your Rutland the Council's newsletter. To receive your copy register <https://www.rutland.gov.uk/my-council/your-rutland-e-newsletter/>

The full report is published as meeting Paper E.

Other items reported were the MOD will be moving the Dog Squadron as planned and all plans for the redevelopment are ready to go ahead when the Local Plan consultation has been carried out. A Traffic Survey has still to be completed when the Lockdown has been lifted to give a fair representation of traffic numbers.

SL4/43/20 Minutes of Last Meeting – The Minutes of the last meeting held on 11th March 2020 and Extra-ordinary meeting held on 21st March 2020 had been circulated and with the agreement of all present were signed as a true record.

SL5/44/20 Matters Arising:-

Storage Container – A 10ft storage container has been ordered from Lion Containers and we await a delivery date. The Chairman thanked Cllr. Tyler for his assistance in acquiring the container.

V.E. Day Celebrations – Due to the Coronavirus all Village events planned have been cancelled. Residents are being asked to decorate their properties and hold social distancing picnics in their front gardens. There have been ideas put forward that V.E day and V.J day could be celebrated together later in the year.

Clerk Vacancy – It has been agreed to advertise the vacancy on the LRAPLC website, on the village website and the newsletter. If there is no

interest the vacancy will be advertised in the Rutland Times and the Rutland Mercury.

The PC members noted the information.

SL6/45/20 Standing Items:-

(a) Finance

Retrospective Approval of Payments

Date	Chq. Nos.	Payee	Item	Amount (£)	Budget Head
4/3/20	101203	Water plus	Cemetery Water	53.91	Cemetery C
10/03/20	1204	V. Bacon	Gravel + Keys cut	78.00	NEC D
19/03/20	1205	Playscape	Arm Cycle + Matting	1316.40	Grant
29/03/20	1206	TCV	Work day 11/3/20	390.00	NEC D
08/04/20	1207	LRALC & NALC	Subscription	207.98	Subscription K
16/04/20	1208	EON	Defib Charges	20.40	Defib Maint. M
27/04/20	1209	Lion Containers	Storage Unit	2388.00	CIL
28/04/20	1210	D. Cutmore	Website renewal	144.42	Website L
28/04/20	1211	Leic & Rut PFA	Subscription	30.00	Subscription K
28/04/20	1212	Village Hall	Refurbish	3132.10	CIL
28/04/20	1213	Clerk Sal	April/May/June	750.00	Clerk Sal. U
28/04/20	1214	L. Staples	Cem. Maintenance	275.00	Cem Maint. C
28/04/20	1215	M. Hunt	Village Maintenance	60.00	V. Maint. F

PC members noted the information and approved the payments.

Monies In

Date	Payment Method	Received From	Amount (£)	Item
02/04/20	Bacs	R.C.C	12500.00	Precept

Bank Reconciliation at 6th May 2020

Balance at Bank	Community Account	£3,248.21
	Business Saver	£13,609.83
	Balance	£16,858.04

Cllr. Seed agreed and signed the Bank Statement dated 6/05/20.

A budget head review (Paper B) was circulated to all members for information and reference.

Audit for the Year Ended 2019/2020

An Internal Audit was carried out by Mr Malcolm Hunt, who also confirmed that the record presented to him gave an accurate account of the financial dealings of the Parish Council and he signed the Annual Report ready for audit by PKF Littlejohn.

The Annual Governance Statement and Year End Bank Reconciliation were circulated (meeting paper F) and were agreed by all councillors.

The Clerk reported a balance of £8,637.01 was carried forward to 2020/21

b) Planning

New Plans

Name	Address	Item
S.L. Village Hall	Hall Lane	New Roof and Refurbishment
Mr G. Donaldson	8 Back Lane	Tree Work
Mr T. Shaw	15 Back Lane	Two storey extension

Permission Granted

Name	Address	Item
Mr I. Payne	2 Hall Lane	Tree Work

Permission Pending

The Boot	The Street	Illuminated Sign
Forest Homes	Stableyard The Street	Barn Conversion and New Build

c) Highways

(i) Integrated Capital Transport Scheme – Cllr. Bacon reported that the re-surfacing of the A6121 had been completed so the new chicane would be put in place as soon as possible.

(ii) General Highway Issues – As stated above the resurfacing has been completed but only in patches. Cllr. Bacon reported the matter to

Highways and requested an engineer comes to inspect the work carried out.

A notice was received from Rutland County Council of a Temporary Diversion of Vehicular Traffic on North Luffenham Road Parish of Morcott. The County Council want to operate a one-way system to enable the Civic Amenity Waste site to re-open, the route would go to Morcott via A6121, down High Street Morcott, Pilton Road to the site, out from the site down North Luffenham Road, The Settings, Gatehouse Lane and Pinfold Lane back to the A6121.

County Councillor Waller had been asking questions at RCC over the suitability of the route and was told various routes had been looked at but the route chosen was the least problematic.

Q. Cllr. Cockburn asked could RCC not have a booking in system

A. It would be too difficult to manage and there are no support service staff free.

Q. Cllr. Lane asked is the one-way system all along the route and will it be in operation when the tip is not open. Also will the large containers from the site have to use the one-way system through the village to empty.

A. Cllr. Waller replied that it would and yes the containers would have to come through.

Q. Cllr. Seed wondered if the Cottesmore Site could be opened as well.

A. Cllr. Waller said the police would not allow it to open because of the danger of cars queuing on the main road through Cottesmore.

Observations were made about the lack of pavements in the village and along The Settings and the speed of traffic not only on the A6121 but around the village streets.

It was also noted that the vegetation on the roundabout on the A6121 had not been cut back yet and that there is a weight limit on the river bridge on Pinfold Lane of 7.5 tonnes.

Cllr. Bacon will ask questions about the diversion on the RCC and Parish Councils weekly conference.

(d) Footpaths – Cllr. Cockburn reported Station Field footpath from the Station Road end to the hand gate is very over grown. The paths are cut twice a year by RCC the Clerk will ask when they will be starting to do the first cut.

PC members noted the information.

e) Play Areas – Cllr. Bacon reported Rospa were due in May to carry out the annual safety check. The inspector will contact the clerk when he will be arriving so the play area can be unlocked so he can gain entrance to it. Weekly checks are still being carried out on the Parish Field and Recreation Ground.

PC members noted the information.

f) Natural Environment Committee – A summary of recent NEC activity was circulated to the members (paper D) The next project proposed with grant help is to stabilise part of the south end of the pond so it creates a solid edge.

Planting of trees for carbon off-set purposes has continued along the edges of the field leaving the central main space for recreational activities. Five new trees have been planted these are: Hornbeam, Tulip Tree, Bird Cherry, Black Walnut and English Oak.

PC members noted the information.

SL7/46/20 Correspondence/Meetings

Passed round in folder – Due to the Coronavirus there will be no pass round articles until it is safe to do so.

Correspondence

As correspondence arrived and needed to go out to residents it was put in the Village Newsletter and on the village face book page. This has worked very well when volunteers were needed to help with shopping and medicine collection etc. This will carry on until Lockdown has ended.

Meetings – Cllr. Bacon has been attending meetings via Zoom and telephone conferencing with Rutland County Council and also the St George's Barracks Parish Liaison Group.

The news from the Liaison Group is they are looking to fund experts in Planning Law and Legal matters. A fighting fund is to be set up on crowd funding for the whole of Rutland and Parish Councils will also be asked to make a donation. As the Local Plan consultation has been put on hold it gives the Parish Council's time to make their comments on Section 19 soundness and sustainability of the proposed plan especially concerning St. George's Barracks.

Commented [O1]:

SL8/47/20 Any Other Business

Cllr. Lane reported he had spoken with Highway officers who were inspecting the man hole cover where water had been leaking down Back Lane. They informed him they would be having the drain jetted out again to free up any blockage further down.

Cllr. Steward had had complaints made to her about the amount of dog fouling around the village. It was decided to put another article in the newsletter about the problem and to appeal to residents to clean up after their dogs.

Another problem has been the lighting of bonfires in the village because residents cannot go to the Civic Amenity site this has caused serious problems with ash and smoke. In other counties because of this problem the County Councils have stopped residents from having bonfires until further notice. After looking on RCC's website there were no restrictions apart from bonfires causing a smoke nuisance going over roads. County Councillor Waller said she would make enquiries about RCC's policies.

Cllr. Steward said the biggest concerns reported to her was about the appalling condition of the grass verges in the village after RCC's contractors had been round. The brutal cutting down of a bank of cowslips has made a lot of residents very cross but there are also places where they have strimmed right up to walls and fences and left the lower part uncut. Places that have been scalped down to bare earth, accessible verges not cut and grass cuttings left over the roads and drains. Cllr. Waller had contacted Gordon Brown and made strong representations on behalf of the village being left in such an appalling condition.

The PC had looked into taking on the responsibility of employing a contractor to cut the village verges a few years back but the amount quoted for the work far exceeded what RCC were going to reimburse to the Parishes. It was to do with economy of scale with RCC contractors cutting most of the county and South Luffenham requiring them/or different contractors to cut just our village. It was agreed when the present three year contract ended later this year enquiries will be made again as to the viability of the Parish Council taking charge of the mowing. Cllr. Tyler offered his assistance in the negotiations as he had had experience of this when he was a councillor on Ketton Parish Council, his offer was gratefully accepted.

Cllr. Steward asked could an article be put in the newsletter about the state of the verges stating what the PC had been doing about the problem and sounding out if the residents would like the PC to take over the mowing in the future with funding coming from an increase to the Precept.

The Clerk was asked by Verity Jarvis who edits and produces the South Luffenham Village Newsletter if it would be possible for the PC to purchase a new printer as her own printer which she had used to print paper copies of the newsletter had broken down.

The PC agreed to purchase a new printer which would be owned by the PC but would be available for village use such as the printing of the newsletter for the residents who do not have the facility to receive it electronically.

Enquiries would be made about the model and consumables needed and the members will be informed. Cllr Bool offered to send information about the printer he was using which he thought would be robust enough and economical with its use of ink to do numerous copying for the village.

Cllr. Bacon wished to thank the Clerk, Tracy Steward and Verity Jarvis for their hard work in setting up the Street Warden Scheme and Medicine Collection Scheme in the village and thanks must be given to all the residents who volunteered to help on these schemes which has helped South Luffenham come through the crisis we are going through at this time.

9/48/20 Date of next meeting - Wednesday 15^h July 2020

There being no further business the meeting closed at 8.49pm