

South Luffenham Parish Council

Minutes of Meeting held on Wednesday 6th July 2022 at 7.00pm, held in the Village Hall

Present: Cllr. Jan Bradley (JB) (Chair), Cllr Paul Elwis (PE), Cllr Jane Potter (JP) and Cty Cllr Gale Waller (GW).

SL1/32/22 Open Forum	Action
No members of the village attended the meeting.	
SL2/33/22 Apologies for Absence	
Apologies were received from Cty Cllr Ken Bool (KB) and Cllr Adrian Tyler (AT).	
SL3/34/22 Declarations of Interest	
No declarations of interested were declared.	
SL4/35/22 County Councillors Reports	
Local Plan. This is currently out for public consultation and members of the village are urged to complete the questionnaire. If villagers don't want to complete the full questionnaire, they are encouraged to complete the section about how many houses should be built and where they should be built. The main issue until the plan is agreed is that the Council don't have a 5-year housing supply plan which can be used as justification to build house/s. The questionnaire can be found on the RCC website. RCC are in this position due to the MoD housing development that did not go through and were left without an appropriate housing plan. RCC are still unsure what the MoD will be doing and what they will be submitting for planning. Cllr Waller is happy to assist with a village meeting if this is needed. JB suggested joining North Luffenham's meeting instead of holding our own. GW explained the North Luffenham meeting is different as they are bringing their two Neighbourhood Planning groups together to discuss the plan. Action: JB to approach North Luffenham about a joint meeting. JP feels more communication is needed with this as there are a lot of people who don't access Facebook. Action: JP and AT to discuss the delivery of information and make a plan The RCC Corporate Strategy has been approved until 2027 and is now on the RCC website. There is a new cabinet in place that consists of Conservate members, Independent Green party and one Conservative none aligned member. Scrutiny. RCC will be scrutinising homelessness, SEND provision and dentistry and will all be concluded late summer.	JB JP/AT
SL5/36/22 Minutes of Previous Meeting held on 8th June 2022	
SL7/21/22. JB drawing up a proposal for future meetings. This is inaccurate and will be considered for approval at today's meeting. JB proposed that meetings are moved to a Thursday and are held every other month. This was approved by JP and PE. GW	

requested the meetings aren't when the RCC Overview and Scrutiny meetings are scheduled as neither her nor KB will be able to attend our meeting. 1st September will be the next meeting and then the first Thursday of the month they will be held. Action: VW to draw future dates up The minutes were approved and proposed by PE and seconded by JP.	VW
SL6/37/22 Matters Arising and Actions from the Previous Meeting held on 8th June 2022	
Review Finance Regulations to ensure adequate cover. Complete.	
SL7/38/22 Governance	
a. Sapcotes Charity – Appoint a New Trustee A trustee has resigned and opened up a vacancy. A member of the village has come forward, Malcolm Hunt. JB proposed and JP seconded to appoint the Trustee.	
SL8/39/22 Finance	
a. Cash Book & Bank Statement Review (to be signed off) – Documents JB has reviewed the cash books and had a query with the funding for the TCV invoice. The cash books were approved Action: VW to review the funding for the TCV invoice b. Payment Approval (schedule to be signed off) – Document This was reviewed and all payments were agreed to, and cheques signed. c. Grants (New Applications) – Information No new requests have been received. d. Review the Internal Auditors Reports No questions were raised. There were two recommendations, to carry out a risk assessment, which has now been added to the agenda for the next Parish Council meeting and query with the asset register amount. This is currently being reviewed. e. Approve and sign the AGAR Forms The forms were approved and signed.	VW
SL9/40/22 Planning Applications	
- 2022/0134/FUL. Luffenham Heath Golf Club. Change to use of agricultural land to car park extension. Approved - 2022/0470/LBA. The Old School House. Installation of fibre broadband box. No decision has been made yet. - 2022/0459/FUL. 2 North Luffenham Road. Demolition of existing single storey extension and build two storey extension. No decision has been made yet. - 2022/0535/CAT. Stables Cottage. Tree work. Approved. - 2022/0567/FUL. Adam & Eve House. Demolition of existing single storey extension and replace with new single storey extension. No decision has been made yet. - 2022/0577/FUL. 3 The Square. Single storey extension. Approved. - 2022/0584/FUL. Field To The North Of Octopus Business Park Station Road North Luffenham Rutland. Light aircraft temporary storage hanger 12.4 m x 12m on existing hard standing for agricultural machinery. No decision has been made yet - 2022/0620/FUL. 24 Stamford Road. Construction of a tennis court within the grounds of Fairfield House	
SL10/41/22 Defibrillator Maintenance	
Currently a member of the village carries out the defibrillator maintenance, but they have expressed a wish to stop. JP offered to continue with the maintenance.	
SL11/42/22 Speeding	
No new correspondence from the village has been received in relation to this.	

A reply has been received from the Police Commissioner following the Parish Councils letter. Action: To be made public A reply has been received from RCC with regards to the request for a static speed check. Action: To be made public.	VW VW
SL12/43/22 Parish Council Committee Reports	
JB asked for an update on the playground maintenance. An amount of £300 was previously agreed that PE can work up to, to carry out the required tasks. PE confirmed no additional funds are required at present. JB thanked PE for all his work on the playground.	
SL13/44/22 Correspondence	
Vic Bacon, the previous Parish Council Chair contacted the Clerk to advise he will be putting poppies up later in the year for Remembrance Day and asked if the Parish Council had any objections. All are more than happy for Vic to do this and thanked him for doing it. Vic also offered his services to carry out the playground checks as he previously received the required training. Action: PE to contact Vic directly to discuss further. A response email was received from a resident in reply to a letter the Parish Council sent them in relation to a verge on his road that he feels is not unkept and messy. They have previously strimmed the verge without permission and have stated they plan to continue to do this until it is sorted out. Action: Contact LRALC about this for advice. Action: Discuss our approach to verge maintenance It has been reported that Church Walk is again overgrown and hasn't been cut. This needs to be reported to RCC as all public footpaths in and around the village are maintained by RCC. Action: Put a link to Fix My Street on Facebook for the village	PE VW JB/PE VW
SL14/45/22 Meetings	
No items for discussion.	
SL15/46/22 Date of Next Meeting	
1 st September 2022.	

There being no further business the meeting closed at 8.13pm.