

South Luffenham Parish Council
Minutes of Extraordinary Meeting held on
Thursday, 5th October 2023
At 7.00pm in the Village Hall

Present: Cllrs Jan Bradley-Chair (JB); Vic Bacon-Vice-Chair (VB); Jane Potter (JP); Paul Elwis (PE); Steve Howe (SH); and the Clerk-Lawrence Webster.

Also present: Two members of the public.

SL112/188/23	To receive and approve apologies.	Apologies received from Cllr Tim Chapman and Ward Cllrs G.Waller and T Smith.	Action
SL113/189/23	To receive Declarations of Interest and Dispensations.	There were none received.	
SL114/190/23	Public Participation (15 mins)	A resident expressed concern about overgrown trees on Pinfold Close as a hazard to pedestrians and property. VB reported that RCC agreed to visit the site to consider remedial action for RCC trees. Separately SLPC were to authorise a contractor for works to be carried out for SLPC trees. Planning Permission would be needed for any tree works. Another resident was upset with theft of produce from his allotment. It was acknowledged this would be difficult to prevent. JB thanked both residents and that both problems were included in tonight's Agenda for discussion.	
SL115/191/23	Finance:		

	a) To authorise the following payments since last meeting: ✓ Village Hall-August Hire-£20.00 ✓ CBS Monthly payroll-£11.10 b) To authorise the following payments:- ✓ TCV-Pond Close works (half day)-£240.00 ✓ Village Hall-6th July & 7th September-£40.00 ✓ Biffa Grass cutting August-£888.36 ✓ A.L.Staples-September salary-£73.27 ✓ L.H.H.Webster-September Salary-£279.70 ✓ HMRC-Tax September Staples and Webster-£88.40 ✓ RCC Local Election costs-£220.19 ✓ D.G.Norman-New blades for trimmer-£132.11	a) The Clerk apologised that payments listed in Agenda had been authorised at the 7th September meeting except the two indicated. It was RESOLVED to approve these two payments. b) It was RESOLVED to approve all payments listed.	
SL116/192/23	To review and agree implementation of results from 2024 “Have Your Say” village survey on Village Grass cutting including verges.	The results had been circulated to Councillors. JB reported 93 households responded which was good. Council discussed results of survey in detail. This is summarised below:- Majority (54%) agreed they would be responsible for cutting their own verges. It was RESOLVED SLPC would therefore continue existing arrangements. However, only 42% would cut a neighbour’s verge if neighbour was unable or refused to cut their own. To resolve problem of residents unhappy or unable to cut their verge, it was agreed that either these will be included in SLPC grass cutting contract or their	

		neighbour agree to cut their verge. These residents will be contacted by Newsletter, Facebook or in person for their wishes to resolve this issue. It was RESOLVED to implement the below results of the survey:- Verges against agricultural land to be cut 4 times p.a. Village Green and Parish Field to be cut monthly. Recreation Field footpath and boundary cut monthly and field 6 times p.a. (NB- Council increased 4 times to 6 times p.a.) Finally, JB and VB will prepare a "guide" for residents regarding caring for verges. Finally, it was RESOLVED, that three quotations be obtained for grass cutting 2024, per the final agreed schedule.	JB JB/VB Clerk
SL117/193/23	To discuss maintenance of Trees in Pinfold Close.	This was further discussed, following comments in Public Participation above. It was confirmed that RCC have agreed to visit the site to consider remedial action for RCC owned trees. Separately, SLPC were to authorise a contractor for tree work to be carried out for SLPC owned trees. Noted that Planning Permission would be needed for any tree work identified.	Clerk
SL118/194/23	To discuss complaint relating to theft of produce from SLPC Allotment holder.	This had been discussed in the above Public Participation and further discussion concluded prevention of theft would be difficult for SLPC to implement..	
SL119/195/23	To receive up-date on VETS system volunteers for defibrillator.	JP reported the target of 17 volunteers had been reached. JB congratulated JP on this	

		achievement. JP agreed to implement required training for volunteers.	JP
SL120/196/23	To discuss arrangements for Remembrance Day Poppies	It was RESOLVED to purchase 10 additional poppies at cost of £30. VB to order from supplier and invoice to Clerk for payment VB to place on lampposts.	VB/Clerk
SL121/197/23	Date of next meeting.	The meeting closed at 7.55pm. The next meeting will be 2 nd November '23	