

South Luffenham Parish Council

Minutes of Meeting held on

Thursday, 11th July 2024

At 7.00pm in the Village Hall

Present: Councillors: Jan Bradley (Chair JB); Vic Bacon (Vice Chair VB); Tim Chapman (TC); Simon Fisher (SF) Steve Howe (SH) and Lawrence Webster (Clerk)

279-23/24	To receive and approve apologies for absence.	Apologies were received from Cllrs Jane Potter and Paul Elwis. These were accepted. Ward Cllrs Tim Smith and Gale Waller sent apologies.	Action
280-23/24	To receive Declarations of Interest and Dispensations.	There were none received for items on this Agenda.	
281-23/24	Public Participation. (15 mins)	There were no members of the public attending.	
282-23/24	To receive and approve Minutes of 13 th June 2024.	It was RESOLVED to accept these as a true and accurate record.	
283-23/24	Finance: a) to report Community and Business Premium Bank Account balances on 11 th July '24. b) To receive and agree Quarter 1 Accounts for 2024/25 Financial Year. c) To authorise payments since the last meeting:- ▪ The Conservation Volunteers- Work on Pond Close-£480.00 ▪ CBS Payroll services May- £11.10 ▪ RCC Tree Inspection- £996.34	a) The Clerk reported: - Community a/c £24,517.93 Premium a/c £12,870.49. b) These had been circulated prior to the meeting. It was RESOLVED to approve these which included Receipts, Payments, Bank Reconciliation, Summary and Actual Spend v Budget. c) it was RESOLVED to approve all payments listed.	

	▪ D G Norman-Spark plug-£2.83 d) To authorise the following payments:- ▪ Village Hall-room hire-£22.50 ▪ Vic Bacon-reimburse barrier fencing-10.99 ▪ Community Heartbeat Trust-VETS set up cost-£54.00 ▪ Second Life Products-supply and deliver 1x1.5m bench for play area-£511.20 (inc VAT) ▪ L Webster-Business mileage incurred on SLPC business (Jan24-June 24)-£88.20 ▪ A.L.Staples-Salary June 24-£73.27 ▪ L. Webster-Salary June 24-£305.80 ▪ HMRC-Tax Staples and Webster-£94.80 ▪ Leicestershire Gardens-Grass cutting-	d) It was RESOLVED to authorise all payments listed.	
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	5 cuts during April, May and June- £2860.60		
284-23/24	To discuss grass cutting issues relating specifically to resident's verges and associated cost implications on current budget	The Chair allowed item 9 on Agenda to be considered at this point. SF had reported problems arising from a number of residents belatedly requesting SLPC to take over their verge grass cutting. Concerns raised about these new costs exceeding budget. It was RESOLVED that any additional verge cutting expenditure request to SF, should be approved by Council. If considered an "emergency" the Clerk is authorised to grant expenditure. It was felt that a full review should take place to consider all future grass cutting, including verges, for 2025/26.	All
285-23/24	To consider Planning Application:- 2024/0695/FUL- Proposed rear first floor extension and single story-rear extension. 2, Barrowden Lane, South Luffenham, Rutland LE15 8NH	This application was considered, and it was RESOLVED not to object to this Proposal. The Clerk to inform RCC Planning.	Clerk
286-23/24	To discuss offer from TCV for "Employee Action Day" (National Grid Employees) for free voluntary work to Pond Close or a suitable SLPC nominated site.	This offer was warmly welcomed by the Council. It was RESOLVED to accept this offer and SH to liaise with TCV to agree dates, specification of work, etc to be undertaken by National Grid Employees. Agreed this would ideally be in early autumn. This could complement contracted work already authorised by SLPC with TCV.	SH
287-23/24	To receive update for Staveley Solar Farm Community Liaison Group and agree Councillors rota of attendance for future meetings.	The next meeting of the CLG is scheduled to take place on 24 th July at Wing Village Hall. Jane Potter will be attending this meeting and report back to Council. A rota will then be agreed for nominated Councillors to attend future meetings.	JP/All
238-23/24	To discuss legal agreement concerning future vehicle access by resident over land to rear of Parish Field.	There is no concern over this existing legal agreement. However, it was agreed that to provide continuity over future years, it would be useful for SLPC to simply	

		“acknowledge” existence of the Licence Agreement (September 2012) on an annual basis. The Clerk reported that the solicitors, Chatterton’s of Stamford, will release the original document to the Clerk for SLPC safe keeping.	Clerk
239-23/24	To discuss and agree quotation for installation and replacement of damaged “monkey bar” equipment in play area.	The Clerk reported that he had received one quotation from Playsafety for the complete replacement at £1990 plus VAT. Separately, the Clerk had spoken to Wicksteed for a quotation for only replacement of the damaged parts. (This will follow soon). Agreed to request Playsafety to provide a new quote for replacing damaged parts only. However, concerns were raised about future costs for replacing all play equipment. Agreed Council to review total replacement of all play equipment and potential costs. Feedback from residents with young families could be undertaken to consider demand. It was agreed that TC would contact Playsafety for a meeting to initially get some perspective on total replacement costs and suitable equipment for the future. It was agreed that grant aid would need to be considered if an initiative for a complete development of the play ground were to be agreed.	Clerk TC
240-23/24	To receive Parish Representative Reports	These had been circulated prior to the meeting. Action points for discussion included:- SF’s report on verges and grass cutting had been considered in 284-23/24 minutes above. VB reported urgent action required on tree on Parish Field. Agreed for a quotation from Tommy Plummer, be requested urgently for this work to be carried out. VB to submit quotation from Tommy Plummer to Clerk for authorisation.. JB requested VB obtain some approximate costings for tree works	VB VB/Clerk

		to be considered in the forthcoming 25/26 budget.	
241-23/24	Close of Business	The meeting closed at 8.45pm	