

**Minutes of South Luffenham Parish Council Extra-ordinary Meeting
held on 21st March 2020 by e-mail conference.**

Circulated to all Parish Council members

Delegated Authority

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time the Clerk and Chairman shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or its own "Standing Orders" or Financial Regulations. Any decision made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.

The delegated authority ceases upon the first meeting of council after the extra-ordinary meeting (e-mail conference) at which the delegation was put in place.

All seven members of the Parish Council voted on the above and the delegated authority was agreed.

A copy of this decision will be appended to the copy of South Luffenham's Standing Orders until such time it is rescinded by the Council members.