

South Luffenham Parish Council
Minutes of the Meeting held on
Thursday, 4th August 2025
7pm in South Luffenham Village Hall

Present: Cllr Jan Badley (Chair JB), Cllr Steve Howe (SH), Cllr Vic Bacon (Vice Chair VB)
Cllr Jane Potter (Acting Clerk JP)

Minute Number	Item Title	Item Minute	Action
369-2025/26	To receive and approve apologies for absence.	Received from County Cllr Gale Waller, County Cllr Tim Smith	Accepted
370-2025/26	To receive Declarations of Interest and consider dispensation requests.	There were none.	
370-2025/26	Public Participation	One member of the public said that the new smaller car park plan was more suitable. It was explained that the minutes of the previous meeting would be approved tonight, the delay was due to not having a clerk. It was commented that not everyone can access the council web page and suggested that Facebook be used, as has happened in the past. The legality of using Facebook will need to be checked. It was suggested that a copy of the minutes be posted in the village hall. It was asked if a conservation report had been completed for the village hall car park	Clerk to check if we can use Facebook and if the Village Hall would accept a copy of the Minutes on their noticeboard.

		proposal. This would be the responsibility of the planning team at Rutland County Council. It was asked if children's safety had been given consideration and rental cost of the proposed space being used by the car park had been agreed. This would be addressed in the discussion later in the meeting for which the public were invited to stay. Cllr Vic Bacon advised that since the last meeting he had resigned as a Trustee of the village hall. He is now able to be a part of the car park discussion and vote.	
372-2025/26	To receive county council reports,	These were not available.	
373-2025/26	To receive and approve Minutes of the Meeting held on: a) PC Meeting 3rd July b) EO Meeting 9th July	Accepted JB, Seconded JP Accepted SH, Seconded JB	Both sets of Minutes were approved.
374-2025/26	To co-opt Jonathan Suffolk to South Luffenham Parish Council	Jonathan Suffolk informed the council that he had been resident in the village for three and a half years, having lived between Hove and South Luffenham, during this time. He was recently employed as the Culture and Visitor Economy Manager for Rutland Council and will be spending more time in the village and is interested in helping the community.	Approved Jonathan was welcomed to the council, and we all look forward to working together.

375-2025/26	To consider the responses from the most recent consultation, regarding the Village Hall Management Committee (VHMC) proposals for the car park, and to discuss any actions required	The Chair advised that there were less objections to the proposed smaller car park plan, but a few questions were asked and the responses are as follows: No land will be given away it will stay with the parish council. The length and rent of the lease have not yet been discussed with the VHMC. The gate will be padlocked for the following reasons a) to keep undesirable people from abusing the area, 2) if the car park is not padlocked the VHMC will not manage the car park, and the parish council does not plan to police this. Following open discussion councilors were asked to comment on the plan. SH – is okay with the size of the car park. The new access via No. 1 is acceptable. Disabled access down the side of the village hall is okay. I would like to see a picket fence with gate around the border of the car park. VB – in principle has no objection to the car park, fence, and gate. The lease needs to include the fact that the village hall will manage all maintenance of the trees and grass. I would like to see the pre-planning for final plans for village hall to give public and parish access for comments	
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		JP – the reduced size of the car park is more acceptable. There needs to be a secure fence around the car park, with a gate, to ensure the safety of children using the green. Once the car park has been installed and in use, I would like a review to consider if green screening is required, to give those residents that overlook the car park, a more natural view. JS – agrees with all the above comments. JB (Char) – neutral Vote: 3 Agreed 2 Neutral	The car park plan has been approved in principle of the comments attached being met.
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Date of next meeting: Thursday, 4th September

Approved: