

South Luffenham Parish Council

www.southluffenham.org

The next Parish Council meeting will be held on

Wednesday 19th May 2021
At 7.00pm

**This meeting will be held at North Luffenham Community Centre
within St Mary & St John C.E.V.A Primary School**

Please note that due to the size of the venue and current Covid restrictions and safety we are appealing to members of the public not to attend the meeting in person. We are instead asking if you would like to 'attend' the meeting that you contact the Clerk and arrangements for virtual access via Zoom will be made

AGENDA

- 1. Open Forum – (15 minutes)**
An opportunity for the public to ask questions.
- 2. County Councillors Report**
A verbal report from County Councillors Gale Waller and Ken Bool
- 3. Apologies for Absence**
- 4. Minutes of Previous Meeting held on 3rd March 2021**
Approve the minutes as an accurate record of the meeting.
- 5. Matters Arising from the Previous Meeting on 3rd March 2021**
Review and update the matters arising from the previous meeting.
- 6. Standing Items**
 - (a) Governance**
Items of authority that may need to be reviewed etc.
 - i) Updated Standing Orders
 - ii) Review Policies and Procedures
 - (b) Finance**
Parish Council finances to be reviewed and approved
 - i) Retrospective Payments and Receipts - (Paper A)
 - iii) Bank Reconciliation - (Verbal Report)
 - iv) Budget Head Review 2020/21 - (Paper B)
 - v) Approval of Annual Accounts and Annual Governance Statement for 2020/21
 - vi) Council's expenditure incurred under S.137 for 2020/21
 - vii) Internal Auditor Provision
 - viii) Review Insurable Risks and Insurance Cover
 - ix) New Payroll Provider
 - (c) Planning Applications - (Paper C)**
Discussion on new applications and updates for ongoing applications.

(d) Highways

Items for discussion in relation to highways

i) **Grass Cutting Issues**

(e) Footpaths - (Verbal Report)

Items for discussion in relation to footpaths

(f) Play Areas – (Verbal Report)

Items for discussion in relation to the play areas

(g) Environment Committee

Update from the NEC on what they have been doing since the previous meeting

7. New Email and Website System

8. Co-option of New Councillor

9. Correspondence/Meetings

10. Any Other Business

11. Date of next meeting