

**Notice and Summons to attend an Extraordinary
South Luffenham Parish Council Meeting
To be held in the Village Hall
on Thursday, 15th June 2023 at 7.00pm**

AGENDA

1. To receive and approve apologies
2. To receive Declaration of Acceptance of Office by Tim Chapman
3. To receive Declarations of Interest and Dispensations for items on Agenda
4. Public Participation (15 mins)
5. To receive and approve Minutes of 11th May 2023
- 6 Finance Report:
 - a) To receive and approve Accounts for Year Ended 31st March 2023
 - b) To authorise the following Payments:-
 - Vic Bacon-Lawn seed for cemetery-£8.00
 - Village Hall- hire for 11th May23-£20.00
 - DGNorman-Equipment maintenance-£43.34
 - Biffa- Grass cutting-£888.36
 - ALStaples-Salary for May-£73.27
 - LHHWebster-Salary for May-£279.70
 - HMRC- Tax Staples and Webster-£88.40
 - Playsafety Ltd -Annual Playground Inspection-£188.40
 - CBS- Monthly Payroll for May-£11.10
 - Vic Bacon-reimburse for “no parking” sign-£27.61
 - LHHWebster-Clerk’s Home Allowance (£10 per month) and Computer Care Service (£7.50 per month) for March, April and May @ £17.50 per month)-£52.50
 - LHHWebster- Stamps, Envelopes, Ring Binders etc- £30.43
7. To adopt and sign off the Annual Governance and Accountability Return for 2022/23 including:-
 - a) Annual Governance Statement
 - b) Accounting Statements
 - c) Annual Internal Audit Report
8. To receive and approve Risk Assessment

9. To receive and consider Planning Application-

2023/0500/FUL. Cuckoo Farm Stamford Road South Luffernham Rutland. Proposal: Erection of a temporary Utility Tent Shelter, for a period of up to 18 months from March 2024 until September 2025, to protect equipment and research work being undertaken at the site

10. To report previous Planning Application Decisions:

2023/0245/OUT-Refuse outline Planning Permission for erection of 2 no. dwellings -Land south of 11 Barrowden Lane South Luffenham

11. To discuss and update Community Response Plan

12.To receive and discuss Playsafe Annual Inspection of Play area and MUGA

13. To agree purchase of new "swing seat" for playground- £350.00 (ex VAT) Playscape Playground Quotation

14. To agree Councillor "Representatives" and their areas of responsibility

LHHWebster

Clerk and Financial Officer

8th June 2023